



## Volunteer Agreement Form

I agree that I would like to volunteer for the Australian Cavy Sanctuary and that by doing so I will agree to the conditions stated on this agreement form and I agree with the objectives of ACS.

### Conditions:

- As a volunteer for the Australian Cavy Sanctuary I understand that I am under no obligation to pay for any expenses to Australian Cavy Sanctuary and that any expenses I may wish to provide for are considered a donation to the Sanctuary on my behalf.
- If for any reason I can no longer volunteer for the Australian Cavy Sanctuary, or if anything on my initial application form changes, I will contact the Australian Cavy Sanctuary immediately to arrange to resign from my volunteer position or to arrange for changes to be made to my application form.
- I understand that the Australian Cavy Sanctuary will be responsible for all decisions made in regards to my volunteer work at the sanctuary.
- All information stated on my original application form is correct and accurate to the best of my knowledge and my application form has been lodged and accepted by an ACS Shelter Manager.
- In the event of ACS property damage or death/injury of a guinea pig while in my care/under my supervision I understand that I may be held liable for damages. I must notify ACS immediately if any damages occur to property of ACS.
- I will respect all animals, equipment, policies, procedures and other property of ACS and will respect all procedures outlined to me by ACS staff.
- I will not change or alter any property on ACS shelter grounds without consent from the ACS Shelter Manager I volunteer for. I will not try to change or alter any other property of ACS without written consent from the ACS President and Secretary.
- I will not make any statements on behalf of ACS or give out information about the affairs or ACS or promote ACS without written consent from the ACS President and the ACS Shelter Manager that I volunteer for.
- I will not speak negatively to others about fellow volunteers, ACS Staff or any ACS procedures, property or affairs. I will speak to the ACS Shelter Manager that I volunteer for or to the ACS President if an issue concerns me.
- I will follow the directions of my ACS Shelter Manager or Supervisor delegated to me by the ACS Shelter Manager.
- I will be aware of my own health and safety at all times. I will tell my delegated Supervisor or Shelter Manager If I have concerns about my working conditions or my work for/at the shelter. If I incur an injury while working at the shelter I will tell the Shelter Manager or delegated supervisor.

- I acknowledge that the ACS Shelter I volunteer for may not have liability coverage for any damages I or the shelter may incur. If I sustain an injury while at the shelter I will not hold the shelter liable to cover these damages. If I damage property of the ACS Shelter I volunteer with, an agreement will be made between myself and the ACS Shelter Manager as to how the property will be fixed or paid for to fix.
- I understand that the ACS has the right to terminate my agreement and application to be a volunteer at any time and that this termination with or without explanation will be forwarded to me in writing by the ACS Shelter Manager my forms apply to and seconded by the ACS president.

**Full name of Volunteer (please print):** \_\_\_\_\_

**Signature of Volunteer:** \_\_\_\_\_

**Signature of Shelter Manager:** \_\_\_\_\_

**Date:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**On behalf of the Australian Cavy Sanctuary we THANK YOU for your wonderful support and commitment in helping and aiding the ACS to expand and thrive. Your dedication and generosity is greatly appreciated and applauded.**